



SIX SIGMA Quality International

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PRESENTS

Ref SSQI/CO/ADM/2012-13/156

**INTERNAL AUDITORS
CLASSROOM & ONLINE COURSE
ISO 9001//ISO 14001/OHSAS 18001/ISO 22001/ISO 27001/TS16949**

Dear Sir,

As is widely known, SIX SIGMA Quality International is conducting various technical courses inviting interested personnel/technocrats for enhancing & fine-tuning of the skill.

SIX SIGMA Quality International organizing Internal Auditor Classroom & online Training course for ISO 900/ISO 14001/OHSAS 18001/ISO 22001/ISO 27001/TS16949 series management system.

a) ISO INTRODUCTION

The standards published by ISO undergo changes periodically, to reflect the best-suited practices over the changing times. ISO series of standards

For a business unit to successfully set up an ISO 900/ISO 14001/OHSAS 18001/ISO 22001/ISO 27001/TS16949 management systems or get maximum benefits from an established management system, auditors within the organization have to be trained to assess the system against ISO 900/ISO 14001/OHSAS 18001/ISO 22001/ISO 27001/TS16949 requirements. They must also be able to assess their suppliers required management system to support own Quality Initiative.

To increase professionalism, quality auditors also seek formal registration with the ASCB (UK) One of the prerequisites for such registration requires the quality auditors and practitioners to successfully complete an ASCB (UK) approved auditor training.

b) OBJECTIVE OF THE COURSE:

The objective of the course is to illustrate the importance of the Internal Auditors role, skills and competency in bearing the ultimate responsibility for the effective performance of the audit team. A practical and intensive course for training quality professionals to External, Internal and manage third and second party audits of an ISO 900/ISO 14001/OHSAS 18001/ISO 22001/ISO 27001/TS16949 Management System.



Course describes how to plan and perform an audit, report findings, conduct opening and closing meetings and establish follow-up action. You will understand by the end of the course how regular auditing by an audit team directed by a competent Internal auditor is the foundation of an effective ISO 900/ISO 14001/OHSAS 18001/ISO 22001/ISO 27001/TS16949 Management System. On completion of the course you will have the necessary skills and the experience to Internal Audit and manage your own audits. The learning process will include a series of tutorials, exercises, culminating in both practical and written examination. Delegates will be supplied with a bound set of comprehensive course notes.

c) COURSE CONTENTS:

- Introduction to ISO 900/ISO 14001/OHSAS 18001/ISO 22001/ISO 27001/TS16949 Management System
- Vocabulary & understanding definitions
- Introduction to ISO 900/ISO 14001/OHSAS 18001/ISO 22001/ISO 27001/TS16949 - Management System Requirements
- Need for Internal Quality Audits
- Auditing Techniques
- Conducting Internal Quality Audits
- Course Examination

For detail of contents refer our website at www.sixsigma-tqm.com

d) WHO SHOULD ATTEND:

- 1) All employees whose work responsibility directly affects ISO 900/ISO 14001/OHSAS 18001/ISO 22001/ISO 27001.
- 2) Those individuals willing to take up external auditing as a future profession by becoming an independent auditor.
- 3) Those who intend to enroll themselves to ASCB(UK) Registration Schemes of ISO 900/ISO 14001/OHSAS 18001/ISO 22001/ISO 27001/TS16949 Auditors.
- 4) Management Representatives responsible for effective implementation and execution of ISO 900/ISO 14001/OHSAS 18001/ISO 22001/ISO 27001.

e) FACILITIES:

All facility for delegates covering lecture hall, tea and lunch will be arranged by Client or if you are attending the course at six sigma office, six sigma institute will arrange the above facility.



- f) **COURSE DETAILS:**
Detail program of every days training course will be sent / given on the first day to the delegates on registration.
- g) **DURATION:**
Two day Training program for Internal Auditor [Timings: 10.00 am to 6.00 pm]
- h) **Five day** Training program for Lead Auditor [Timings: 10.00 am to 6.00 pm]
- i) **FEES:**
1. SSQI Non-Residential: **Rs.3500/-** per delegate plus service tax as applicable for Internal Auditor Course.
 2. ASCB(UK) Approved Online Internal Auditor Course: **Rs.8500/-** per delegate plus service tax as applicable.

Payment should be made by Cheque / DD in favour of **“Six Sigma Quality International, Mumbai”**

BANKERS DETILS FOR EFT/ECS/RTGS/NEFT PAYMENT

1-Bank's Name **AXIS BANK LTD.**
2-Address **Ground Floor, Bably Apartment, Nr. Patankar Park Station
Road,NALASOPARA (W)-401204**

3-Account No **454010200004930**

4-IFSC code **UTIB0000454**

- j) **VENUE:**
Client Office
Or
Six Sigma Quality International
107/108, Mehta Chambers, Station Road
Vasai(W), Thane(Mumbai)-401202
Email : info@sixsigma-tqm.com
Tel: 0250-2341170/9322728183/ 09323717375
Fax : Ext 206

- k) **NOMINATIONS:**
You may send in your nominations to the course co-ordinator, SSQI, on the Registration form at the following address along with the fees.

Javed Badshah

107/108, Mehta Chambers, Station Road

Vasai(W), Thane(Mumbai)-401202

Email : info@sixsigma-tqm.com

Tel: 0250-2341170

Fax : Ext 206

Fees once paid will not be refunded, however it could be adjusted against the next course for the same financial year.

Please send your nomination of the delegated immediately as limited seats are available. Seats are filled on first cum first serve basis.

I) TERMS & CONDITIONS:

I. SIX SIGMA Quality International general terms and conditions will be applicable for qualification of personnel.

II. Minimum candidates per batch should be 04 Number and Maximum should be 25 per batch.

III. Delegate Fees shall be send in advance through cheque / DD in favor of “**Six Sigma Quality International**” payable at Mumbai.

IV. SIX SIGMA Quality International will charge Service tax as applicable.

V. Travel & Subsistence will be charged for faculties on actual in case of course will be conducted in-house at client premises.



REGISTRATION FORM

TRAINING COURSE :Lead / Internal Auditor Training Course (Tick one)

COURSE NO / DATE : _____
COMPANY NAME : _____

ADDRESS : _____

TEL. NO./FAX NO. : _____

**NAME & DESIGNATION OF
NOMINATED PERSON** :

Sr. no	Name	Designation	Qualification

PAYMENT MADE BY : Cheque No / Demand Draft No: _____ Date _____

Drawn on Bank : _____

Cheque / Demand Draft Should be drawn in favour of :

“Six Sigma Quality International” payable at Mumbai, Maharashtra, India.

Note : Fees once paid will not be refunded, however this will be carried forward for the next course during the same financial year.

Place : _____ (Signature)

Date : _____ Name: _____

Six Sigma Quality International, 107/108 Mehta Chambers, Station Road, Vasai(W)

Mumbai-400 202, India. Tel : 0250- 2341170 Fax : Extn. 206

Email:info@sixsigma-tqm.com, website:www.sixsigma-tqm.com

Other Offices : New Delhi, Ludhiana, Baroda, Jaipur, Udaipur, Ahmedabad, Nasik, Pune, Indore, Nagpur, Daman, Kolhapur, Bangalore, Belgaum, Hyderabad, Chennai, Kolkata.